



Apt # _____

Get ready for Pre-White Glove!

Have the full apartment deep cleaned for pre-white glove

Why is Pre-white Glove so GREAT?!

It is so GREAT because it gives you the chance to have management come to your individual apartment to inspect your cleaning and point out areas to be improved for the Final White Glove Inspection on move out day.

When to expect us?

**Pre- White glove starting
at 10 a.m. – 3 p.m.**

Monday, Buildings 1 – 4

Tuesday, July 16th: Buildings 5 – 9

Review “White Glove Packet” to follow cleaning list and helpful tips to deep clean.

- ❖ **Reminder everyone in the apartment is responsible for white glove, either moving out or contracted to stay longer.**

FAQ:

When move outs are?

Move out steps?

Where to hand in your keys?

Where to begin to prepare for White glove?

If you are moving out early?

Renewal Contracts?

White glove charges?

Your whole apartment wants to pay for the cleaners?

Follow the arrow to find answers in the packet provided



**Move outs: Friday July 26th
Final White Glove Inspection starts at Noon.**





White Glove Inspection

Apartment # _____

Room 1: _____

Room 2: _____

Room 3: _____

Room 4: _____

Room 5: _____

Room 6: _____

White Glove Cleaning Packet Spring '24

This packet contains everything you need to know to have a successful white glove.

Contracted for Summer/Fall '24?

Residents that Renewed their contract for

Summer/Fall '24:

Here are your steps:

- 1) Have apartment white glove ready.
- 2) Label everything that is yours in common areas (Kitchen, pantry, living room, bathrooms, all drawers, and cabinets you are using). If this is not done, we will consider it was left behind from another resident and remove items for nominal fee.
- 3) If transferring apartments or rooms here at The Ridge for Summer/Fall '24. You will be moving after your new apartment has been cleaned, **July 29th – August 2nd**, the office will then notify you when your new apartment is move in ready.

White Glove Clean Checks?

White Glove Date:

Friday, July 26th at Noon.

Everything in the apartment needs to be white glove cleaned, no later than 12:00 p.m. on July 26th.

Checking Out Steps:

- 1) Have apartment white glove ready.
2. **No items left behind:** garbage, personal belongings, furniture, etc. If any removal is needed you will receive charges.
- 3) Hand in keys to office (to avoid getting charged).
- 4) Sign check out sheet in clubhouse
- 5) Give us a good forwarding address for a remaining deposit to be sent to.

**Thank you for being part of
The Ridge Community!**

Where to Begin ?



- 1) Communicate with your roommates to plan as an apartment to get your apartment **white glove ready**.
 - All residents in the apartment regardless if you are moving out or staying are responsible to clean it to white glove standard. All common area charges are divided by all residents in apartment. (Living Room, Kitchen, Hallway, etc.) All shared areas are divided by bedrooms assigned to areas. (Bathrooms, Fridges)
- 2) Start the process of emptying your fridge & pantry if moving out.
- 3) If you do not have a Summer/Fall '24 contract, start packing your things to be ready to be moved out **Friday, July 26th. (No exceptions and NO late move-outs.)**
 - If contracted to stay for Summer/Fall '24, remember to label all personal items in common areas.
- 4) Start deep cleaning now

Moving out early?

If you are planning to be moved out before July 26th, please follow the move out steps on the front page. You are still responsible for the condition of the apartment until the last day of your contract, even if you have vacated before. The white glove check will happen the last day of your contract and the apartment will be assessed for cleaning charges. **We recommend everyone in the apartment does the Pre-paid Cleaning for an automatic pass.**

Avoid extra charges

Please understand that if management has to remove anything from the apartment, residents will be charged up to a \$100 removal fee. Removed items will be stored for one month. After one month, items will be disposed of.

Reminder: You may not have anything stored in the empty bedrooms including on top of beds. Everything must be out of ALL empty bedrooms. You will be charged for storage.

Wanna' save the headache?!

Sharp & Clean
PROFESSIONAL CLEANING

Now accepting Venmo!

venmo

Experience our 

- A convenient flat rate
- Special pricing for residents at The Ridge
- Pay with VENMO - No fees!
- Guaranteed check pass
- Avoid extra cleaning charges or penalties
- Professional & reliable
- Exclusive **Pay-and-Go** flexibility

Approved & recommended by 

Our Service
Terms and Conditions Apply*

Individual White Glove Cleaning Service
~~\$50~~ \$40 Per person
The Ridge 100% pass guarantee!

***ALL SIX (6)** students in the apartment must agree to hire the White Glove Cleaning service. If the apartment has fewer bedrooms and/or is below capacity (empty bedrooms), please contact us at (208) 357-6897 or send us an email to info@sharpandclean.com for pricing. Apartments must be in clean-ready condition. Fees for damages, trash removal, etc. will be assessed and collected by management at The Ridge according to the terms and conditions of your lease agreement. Those additional charges are not related in any way to Sharp & Clean's Individual White Glove Cleaning Service.

FIND OUT ABOUT OUR EMPLOYMENT OPPORTUNITIES AT www.sharpandclean.com/careers

Idaho Falls 208.357.6897 | Rexburg 208.357.6811
info@sharpandclean.com | www.sharpandclean.com

ALL RESIDENTS of the same apartment must agree and pay the white glove cleaning service. Apartments must have no removal or be left in poor condition. If so, fees for damages, trash removal, etc., will be assessed and collected by The Ridge management according to the terms and conditions of your lease agreement. You are responsible for stovetop drip pans being replaced/cleaned. Any additional charges are not related in any way to the Sharp & Cleaning white glove service. If paying with Venmo, you must include your NAME AND APARTMENT NUMBER!

How do charges work for White Glove?

We have added what the charge amounts could be for each area that is not entirely cleaned. The charges are divided by the responsible parties:

Bedrooms 1, 2 & 3: Front bath/vanity, and fridge next to sink assignment.

Bedrooms 4, 5 & 6: Back bath/vanity and fridge next to pantry assignment.

❖ **All common areas are divided by all residents.**

❖ **Bedrooms are your own responsibility.**

- Living Room= \$35 • Hallway= \$15 •
- Coat Closet= \$15 • Kitchen= \$60 •
- Stove/Oven= \$40 • Pantry = \$15/\$30 W/D
- Refrigerators=\$30 • Bathrooms=\$45
- Vanities=\$45 • Bedroom= \$35

A BIG THING TO REMEMBER:

You will not always be the last one to move out of your apartment, and if you leave early anything you cleaned may not stay clean after you leave. We will charge based off what the apartment looks like when we GET there on July 26th, not what it looked like when you left. Make arrangements with your roommates so that EVERYONE takes part in white glove cleaning and keeps everything clean. We strongly recommend, if you or one of your roommates moves out early, everyone in the apartment should consider signing up for the Pre-Paid Cleaning.

Use these attached Check Off sheets for you and your roommates to stay on track with cleaning.

Kitchen & Appliances (All residents are responsible)

	Clean light fixtures	3.00
	Dust all kitchen vents, including air intake under small pantry closet	5.00
	Clean the top of the cupboards and drawers	5.00
	Clean out all cupboards and drawers	15.00
	Wipe down the faces of all cupboards and drawers thoroughly.	5.00
	Clean Dishwasher inside and out	5.00
	Remove the microwave plate and clean	5.00
	Clean the inside of the microwave	5.00
	Clean the outside of the microwave (including door strip)	5.00
	Pour bleach down the garbage disposal to sanitize it	2.00
	Scrub the countertops and sink	5.00
	Wipe down all the walls paying particular attention to areas around sink and stove	5.00
	Wipe down the table and all chairs, including legs	5.00
	Sweep and mop the kitchen floor	5.00

Coat Closet (All residents are responsible)

	Wipe down the door frame and both sides of the door	3.00
	Wipe down baseboards and closet walls	5.00
	Sweep and scrub the coat closet floor	5.00
	Empty vacuum bag into the trash NOT OUTSIDE (there is no bag to replace in the vacuum)	3.00

Stove, Oven, Ventilation Hood (All residents are responsible)

Clean the surface of the ventilation hood removing all marks and grease	5.00
Clean Fan & Vent under hood	5.00
Clean coils and drip pans thoroughly	10.00
Pull up the range of the stove and clean underneath it	5.00
Wipe down the entire surface of the stove and oven (including the handle) removing all grease	5.00
Clean the oven racks and inside of the oven	15.00
Clean the drawer underneath the oven and the floor	5.00

Fridge 1 (near the sink) & Fridge 2 (near the pantry)

Clean the entire inside of the fridge then replace shelves, drawers, and replace labeled food for those that are staying	10.00
Clean the entire inside of the freezer (including shelves) and replace items	10.00
Clean thoroughly both sides of the door strip	5.00
Wipe down the outside surface of the refrigerator (top, face, and sides)	5.00

Fridge 1 is Bedrooms 1-3 responsibility & Fridge 2 is Bedrooms 4-6 responsibility.

Pantry (All residents are responsible)

Clean light fixture	3.00
Wipe down all shelves	5.00
Wipe down baseboards and remove marks on the wall	5.00
Wipe down door and door frame	3.00
Sweep and mop the pantry floor scrubbing where necessary. It should be white.	5.00
Washer/Dryer: Clean inside and out and clean dryer vents	15.00

Living Room (All residents are responsible)

	Clean light fixture	3.00
	Clean the front room vent. It needs to be completely white	3.00
	Clean the blinds	5.00
	Clean window and window sill. Including in the tracks.	5.00
	Remove garbage from under the couch cushions and sweep out the dirt.	5.00
	Vacuum the entire living room including under couch	5.00
	Wipe down living room table	3.00
	Wipe down baseboards and remove marks on the wall	10.00
	Clean both sides of front door and frame (remove tape, stickers, etc.) Get all residue off.	5.00

Hallway (All residents are responsible)

	Clean light fixtures	3.00
	Wipe down/clean walls and baseboards	10.00
	Remove and clean large vent on both sides	10.00
	Vacuum floor	5.00

Front Bathroom (Bedrooms 1 – 3 responsible)

Clean the fan and light fixture	3.00
Pull the fan vent off and thoroughly clean	3.00
Wipe down towel racks and toilet paper dispenser	2.00
Wipe down closet shelves	5.00
Wipe down baseboards (including those in the closet) and walls removing dust and marks.	5.00
Wipe down doors and door frames	5.00
Clean the bathtub removing all dirt, grime, and soap scum from the entire surface.	10.00
Clean the shower head and handle	5.00
Scrub and disinfect the entire toilet (inside and out). Get rid of any ring in the toilet. Wipe down entire base and behind toilet.	10.00
Sweep and mop the floor (closet also), scrubbing where necessary. It should be white.	5.00

Front Vanity (Bedrooms 1 -3 responsible)

Clean the vanity area vents. They should be white.	5.00
Clean the pipes under each sink	3.00
Clean mirror with a glass cleaner	5.00
Scrub the entire surface area of the sink countertop removing all dirt and grime	5.00
Scrub the faucets, drains and sink. No hard water should be left around faucet.	5.00
Clean the inside and outside of all vanity area drawers.	15.00
Wipe down base boards removing all the dust and grime	5.00
Sweep and mop the vanity area, scrubbing where necessary. The floor should be white.	5.00

Back Bathroom (Bedroom 4 – 6 responsible)

	Clean the fan and light fixture.	3.00
	Pull the fan vent off and thoroughly clean.	3.00
	Wipe down towel racks and toilet paper dispenser.	2.00
	Wipe down closet shelves	5.00
	Wipe down baseboards (including those in the closet) and walls removing dust and marks.	5.00
	Wipe down doors and door frames.	5.00
	Clean the bathtub removing all dirt, grime, and soap scum from the entire surface.	10.00
	Clean the shower head and handle	5.00
	Scrub and disinfect the entire toilet (inside and out). Get rid of any ring in the toilet	10.00
	Sweep and mop the floor (closet also), scrubbing where necessary. It should be white.	5.00

Back Vanity (Bedrooms 4 – 6 responsible)

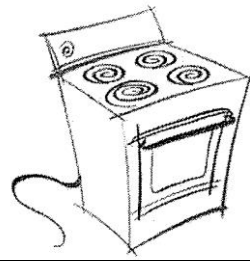
	Clean the vanity area vents. They should be white.	5.00
	Clean the pipes under each sink.	3.00
	Clean mirror with a glass cleaner.	5.00
	Scrub the entire surface area of the sink countertop removing all dirt and grime.	5.00
	Scrub the faucets, drains and sink. No hard water should be left around faucet.	5.00
	Clean the inside and outside of all vanity area drawers.	15.00
	Wipe down base boards removing all the dust.	5.00
	Sweep and mop the vanity area, scrubbing where necessary. The floor should be white.	5.00

Bedrooms 1 – 6 (All residents are responsible for their own bedroom)

	Clean the light fixture	3.00
	Clean the inside of the window. Including in the tracks. Make sure screen is on window	5.00
	Wipe down the blinds (no dust or dirt)	5.00
	Bed and Bed Frame needs to be vacuumed and wiped down completely	3.00
	Wipe down baseboards (including under bed and in closet) and walls removing dust & marks	5.00
	Clean the dresser (Clean inside & out and free of debris)	5.00
	Clean the desk (Clean inside & out and free of debris)	5.00
	Vacuum the room (including the closet, under the bed and corners) then empty the vacuum	5.00
	Clean vents	3.00
	Clean both sides of bedroom door and frame (remove tape, stickers, etc.)	5.00

Reminder: Do not leave keys in your bedroom, you will be charged for not returning your keys. Return keys to office and sign out. Thank you!

Here are some helpful cleaning tips to prepare for white glove!



Kitchen

Sink	Sink faucet and edges should be empty, sanitary, and odor free.	Remove dishes and other items from the sink. Run the disposal. Scrub sink with abrasive cleaner. Use a tooth-brush to clean the edges, drains, and sink stoppers. Rinse thoroughly. Polish with rubbing alcohol and a soft dry cloth.
Cabinets & Drawers	The insides should be orderly and clean. The outsides should be white, and free of streaks and residue.	Remove all items; wipe shelves, hinges (starting from top to bottom), drawers, and drawer tracks with a hot soapy rag, and then dry with towel. Clean cabinet and drawer front sides and handles with a Magic Eraser. Rinse surfaces with hot soapy water. Use a toothbrush for hard to reach spots around handles.
Dishwasher	Should be clean, sanitary, odor free with no food residue or grime.	Using approximately two cups of vinegar, put half in an upright container in the bottom of the dishwasher and some on the top rack. Run a full cycle with no other dishes. Wipe down the door and all interior walls with hot soapy water and a rag. Buff the outside of the door with rubbing alcohol.
Countertops & Backsplash	Should be clean, sanitary, and free from grease, soap residue, stains, and crumbs.	Clear countertops; wipe surface with hot soapy water and a rag, with special attention to the top of the backsplash and behind the sink. Use a toothbrush for ledges and caulking.
Stovetop & Drip Pans	Should be shin, silver and free of grease and black residue.	Coil stove top: Do not work with a hot stove. Lift burners up and gently pull out at a 45 degree angle, away from the connection, to remove. Remove drip pans from the stove top and soak in hot soapy water along with stove knobs. If your drip pans are beyond saving, buy new ones at Wal-Mart. Lift stove top and clean beneath the range with a rag and hot soapy water. If necessary, use a pumice stone to eliminate all grime, burnt food and grease. Clean stove top and control panel with hot soapy water and rag. Buff with a dry rag to shine.

Oven	Should be smooth to the touch, free of stains, and burned on food spills.	<p>Before cleaning the oven, remove oven racks and place on a large plastic garbage bag on the kitchen floor.</p> <p>There are two options for cleaning the oven: baking soda and vinegar or commercial oven cleaner. If you choose to use an oven cleaner, follow the directions on the can, and make sure you have a window open.</p> <p>If using the baking soda/vinegar method, sprinkle baking soda liberally on the bottom and sides of oven. Spray with vinegar and soak for at least 15 minutes. A scrubber pad or metal spatula can be used to remove difficult spots. Use a rag with hot soapy water and **rinse thoroughly. Lay a large plastic garbage bag on the kitchen floor.</p> <p>Spray oven racks over a large white garbage bag with oven cleaner or baking soda mixture. Use a SOS pad to remove difficult stains. Thoroughly **rinse with a hot soapy rag.</p> <p>**Rinse rags frequently during this process.</p>
Oven Drawer	Should be free of crumbs and stains, both inside, out, and underneath	Remove items. Remove drawer. Clean inside and out with a rag and hot soapy water. Be sure to get the tracks and sides clean as well as anything that has fallen behind the drawer onto the floor beneath the oven. Replace drawer.
Floor	Should be shiny, smooth to the touch, and free of crumbs, dust, and grime.	Sweep floor entirely, use a vacuum hose attachment along the edges. Mop the floor using a multi-purpose cleaner; be sure to get the corners and edges of the floor and all baseboards.
Microwave	Should be shiny, smooth to the touch, free of stains and splatters, and fresh smelling.	Using a microwave safe bowl, place about a cup of vinegar and water mixture in the microwave and turn on high for 1 -2 minutes. Allow to sit for 1-2 minutes before opening microwave. Use caution when removing bowl, as liquid will be hot. Remove microwave plate and wash in the sink. Wipe all surfaces, inside and out, with a rag and hot soapy water. Be sure to wipe the top of the unit and all sides.

Blinds	Should be smooth to the touch, white, and free of dust.	Lower the blinds (with slats open). Wipe each slat, individually, with a hot soapy rag. Then, close the slats, and use a hot soapy rag to wipe down the fronts then turn to wipe the backs of the blinds, making sure to wipe behind the strings. After you wash them, wipe them down with a dry clean rag. *If sticky greasy residue remains you can use a white magic eraser and a general cleaner to remove.
Fridge (Inside)	Should be white, streak free, fresh smelling, and free of crumbs and sticky spots.	Remove all food items from the fridge. Clean with hot soapy rag from top to bottom, drying as you go. Use rubbing alcohol to shine glass shelves. Pay attention to corners, edges, and the rubber door seal. Pull drawers out to wash and dry. Wipe off all condiment bottles, cartons, etc. before placing back into the clean fridge.
Fridge (Outside)	Should be white, streak free, fresh smelling, and free of crumbs and sticky spots.	Clear off top, all stickers, tape, papers, and magnets. Wipe sides, front, handles, and top with a hot soapy rag. Polish with rubbing alcohol or glass cleaner. If there is a vent at the bottom of the fridge remove by grasping each end and pulling gently. Soak in a sink full of hot soapy water, scrub with a tooth brush with attention to the grooves; wash all sides, rinse and dry. Replace vent cover. Pull fridge away from wall, mop floor beneath and wipe down the wall behind. Use a dry rag to dust the back of the fridge.
Walls	Should be clean and free of grime and sticky tack residue.	Remove all belongings from the walls and wipe down with a hot soapy rag. A scrubber pad or Magic Eraser could be used to remove any sticky residue.
Windows Tracks & Seals	Should be clean, clear of streaks, mildew, and dust.	Window pane should be cleaned with glass cleaner or rubbing alcohol and a clean dry rag. Clean both the inside and outside of the window pane. Window sills and tracks need to be vacuumed and cleaned with a multi-purpose cleaner and toothbrush or a Q-Tip. Do not remove the screens.
Trashcan	Should be empty, fresh smelling, free of stains and grime.	Spray garbage can, inside and out, with disinfecting cleaner. Soak, and then scrub away any residue or sticky spots. Rinse the surfaces and let dry.
Vent Covers	Should be white, and free of dust and debris.	Use a multi-purpose cleaner to wipe down the top, front, and sides. Use the vacuum hose to collect any dust in the vent. If necessary, us a Q-Tip to get between the slats in the vent cover.



Bedroom

BED FRAME	Should be free of dust and debris along all side rails, posts, head board and under mattress.	A multi -purpose cleaner works best when cleaning the bed frames. Be sure to dry surfaces with a dry rag.
CARPET	Should be completely vacuumed and spotless.	Pick up clutter from floor. Vacuum thoroughly, using the hose attachment, along walls, behind the desk, dresser and beds.
CLOSET INTERIOR	Shelves, drawers, and cabinets should be clean and smooth to the touch. Closet in general should be orderly. Closet rods should be free of black residue.	Remove everything from the closet and wipe down shelf, rod, drawers, cabinets, and walls with a warm soapy rag. Vacuum the floor, using the hose attachment for the edges and corners.
DESK	Should be smooth to the touch and free of sticky residue and dust.	Remove everything from the desktop and drawers. Wipe down the desktop, inside drawers, drawer tracks, and exterior surfaces (including the back) with a rag and multi-purpose cleaner. Be sure to dry surfaces with a dry rag.
DOORS	Should be clean, smooth, and free of fingerprints, scuff marks and residue. Doorknobs should be shiny and free of grime.	Doors and frames should be cleaned with a rag and multi-purpose cleaner including all edges and surfaces. Use a toothbrush or toothpick to remove grime from doorknob ridges.
CHEST OF DRAWERS	Should be white and smooth to the touch.	Use a multi-purpose cleaner and a rag to wipe down the top, sides, and all drawers. Must be free of hair, dust, and any grime.
WALLS	Should be clean and free of grime and sticky tack residue.	Remove all belongings from the walls and wipe down with a hot soapy rag. A scrubber pad could be used to remove any sticky residue.
WINDOWS, TRACKS, & SILLS	Should be clean, clear of streaks, and dust.	Window pane should be cleaned with glass cleaner or rubbing alcohol and a clean dry rag. Clean both the inside and outside of the windows pane. Window sills and tracks need to be vacuumed and cleaned with a multi- purpose cleaner and a toothbrush. Do not remove the screens.
BASEBOARDS	Should be white, free of dust, grime, and marks.	Use a wet rag and wipe down all baseboards, including the ones in the closet and behind the bed.

Living Room



BLINDS	Should be smooth to the touch, white, and free of dust.	Lower the blinds (with slats open). Wipe each slat, individually, with a hot soapy rag. Then, close the slats, and use a hot soapy rag to wipe down the fronts then turn to wipe the backs of the blinds, making sure to wipe behind the strings. After you wash them, wipe them down with a dry clean rag.
CARPET	Should be completely vacuumed and spotless.	Pick up clutter from floor. Vacuum thoroughly, using the hose attachment along walls, under the furniture, and inside all closets.
CLOSETS	Should be smooth, orderly, and free of grime and fingerprints.	Remove everything from the shelves and wipe them down with a hot soapy rag. The shelves and rod must be clean.
DOORS	Should be smooth and free of fingerprints, scuff marks and residue. Doorknobs should be shiny and free of grime.	Doors and frames should be cleaned with a rag and multi-purpose cleaner including all edges and surfaces. Use a toothbrush or toothpick to remove grime from doorknob ridges.
END TABLE	Should be polished and free from grime.	Remove everything from the top and inside the drawer. Using a multi-purpose cleaner, wipe down the table and inside the drawer, a wood polish can also be used to make the wood shiny.
COUCHES	Should be clean and free of stains, garbage, or crumbs.	Reach your hand into the couch (all the way back) and sweep all crumbs forward. Pick up any loose items under the cushions that are too big to be vacuumed. Using the vacuum hose, vacuum the cushions, under the cushions and the exterior parts of the couch.
WALLS	Should be clean and free of grime and sticky tack residue.	Remove all belongings from the walls and wipe down with a hot soapy rag. A scrubber pad could be used to remove any sticky residue.
WINDOWS, TRACKS, & SILLS	Should be clean, clear of streaks, and dust.	Window pane should be cleaned with glass cleaner or rubbing alcohol and a clean dry rag. Clean both the inside and outside of the windows pane. Window sills and tracks need to be vacuumed and cleaned with a multi- purpose cleaner and a toothbrush. Do not remove the screens.

Bathrooms & Vanities



BATHTUB	Bathtub should be smooth to the touch, white, gleaming, and free of hair and soap-scum residue.	Using a spray bottle, spray the entire surface with white vinegar. Using the scrubbing pad or brush, scrub all surfaces of tub, paying special attention to the ring around the base and beneath the soap dish. Rinse completely with warm water.
SHOWER TILE & GROUT	Tile should be smooth to the touch, gleaming, and free of hair and soap-scum residue. The grout should be white, smooth, and free of mildew and mold.	Spray entire surface with white vinegar and scrub with a white nylon pad or soft brush. Pay special attention to the grout, using circular motions while scrubbing. If the grout is still moldy use a Magic Eraser or use bleach cleaner (Soft Scrub with bleach, Scrubbing Bubbles, etc.), spray on and let soak for about 5-10 minutes, then scrub down with a toothbrush, and rinse clean. Do not use any acid based cleaners.
SHOWER ROD	Should be smooth, clean, and free of dust and mildew.	Wipe the top of the shower rod with a warm rag then dry rag.
FAUCET S & CHROME FIXTURES	Should be shiny, free of hard water buildup and water spots.	Spray surface with vinegar and wipe clean with a rag. Be sure not to use corrosive cleaners that will damage finishes. Where there is significant hard water buildup, lay a rag soaked in white vinegar and then scrub.
SINK & VANITY	Should be clean, smooth to the touch, and free of hard water residue.	Spray entire surface with white vinegar, wipe down with hot and soapy rag. With stubborn spots, soak a rag with vinegar and lay over trouble areas then scrub with a scrubber pad.
MIRRORS	Should be shiny and free of dust and streaks.	Use rubbing alcohol and a clean dry rag to clean mirrors, with special attention to spots. Buff streaks until clear.
TOILET	Should be white, gleaming, fresh smelling, and free of grime.	Spray disinfecting cleaner on outside surfaces of toilet, paying special attention to the base of the toilet. Spray cleaner (either disinfecting cleaner, white vinegar, or toilet bowl cleaner) inside toilet. Scrub until clean with a toilet brush and flush.
FLOOR	Should be shiny, smooth to the touch, free of hair, dust, and grime.	Sweep floor entirely, use a vacuum hose attachment along the edges. Mop the floor using a vinegar water solution and a mop.
FAN	Should be free of dust and grime. Must pass the paper test.	Remove completely, dust and wash in soapy water. Replace