

TENANT TRANSFER AGREEMENT

The transfer between the Vacating Tenant and the Entering Tenant for the property known as: _____ is effective_____.

I, _____ (Entering Tenant) acknowledge having read and understand the terms and conditions of the Tenant Transfer Policy and the original Lease Agreement. I understand that I must reimbursement the Vacating Tenant for their share of the security deposit that they paid to the Owner/Agent. The Entering Tenant is agreeing to accept the property in “as is” condition.

Entering Tenant (Sign and Date)

I, _____ (Vacating Tenant) acknowledge having read and understand the terms and conditions of the Tenant Transfer Policy. I understand that I must obtain reimbursement of my security deposit that I paid to the Owner/Agent from the Entering Tenant. I understand that I must pay a \$150.00 Lease Transfer fee to the Owner/Agent as well as any other monies owed.

Vacating Tenant (Sign and Date)

Remaining Tenant(s) signing this form acknowledge having read and understand the terms and conditions of the Tenant Transfer Policy. The Remaining Tenant(s) agree that the Vacating Tenant and their respective Guarantor shall be released from future liabilities of the original Lease Agreement.

Remaining Tenant Date

Remaining Tenant Date

Owner/Agent Date

This form is not valid until signed by Owner/Agent