

## **PRIVACY POLICY**

**Effective Date:** December 1<sup>st</sup>, 2018

Aztex Management Group respects your privacy and is committed to protecting it through this Privacy Policy.

This Privacy Policy describes how we collect, use, disclose, and safeguard your information when you visit our websites for our apartment communities (collectively, the “Websites”).

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### **1. Information We Collect**

We may collect information about you in a variety of ways, including:

#### **Personal Data**

Personally identifiable information, such as your name, email address, phone number, and mailing address, that you voluntarily provide when you:

- Submit contact forms
- Request leasing information
- Apply for residency
- Sign up for updates or newsletters

#### **Automatically Collected Information**

When you access our Websites, we may automatically collect:

- IP address
- Browser type
- Device information
- Pages visited
- Date and time of visits

#### **Cookies and Tracking Technologies**

We may use cookies and similar tracking technologies to enhance your experience.

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### **2. How We Use Your Information**

We use the information we collect to:

- Respond to inquiries and provide customer service
- Process rental applications
- Send leasing and property-related communications

- Improve website functionality and user experience
  - Comply with legal obligations
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### 3. Sharing Your Information

We may share your information in the following situations:

- **Service Providers:** With third-party vendors who perform services on our behalf (e.g., property management software, payment processors)
- **Legal Requirements:** When required by law or to protect our rights
- **Business Transfers:** In connection with a merger, sale, or asset transfer

We do not sell your personal information.

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### 4. Data Security

We implement reasonable administrative, technical, and physical safeguards to protect your information. However, no system is completely secure, and we cannot guarantee absolute security.

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### 5. Your Privacy Rights

Depending on your location, you may have rights to:

- Access the personal information we hold about you
- Request corrections or deletion
- Opt out of certain communications

To exercise your rights, contact us using the information below.

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### 6. Third-Party Websites

Our Websites may contain links to third-party websites. We are not responsible for the privacy practices of those websites.

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### 7. Children's Privacy

Our Websites are not intended for individuals under the age of 13. We do not knowingly collect information from children.

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## **8. Changes to This Privacy Policy**

We may update this Privacy Policy from time to time. Updates will be posted on this page with a revised effective date.

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