

# WAIT LIST EXPLAINED



We understand that the process of moving into a new home can often be overwhelming. We aim to provide as much information and transparency with our application process as possible. As always, if you have any additional questions or concerns, the staff at the Leasing Center is happy to help.

## What determines my position on the waitlist?

There are two important factors in determining the position on the waitlist – eligibility date and priority.

## How is an eligibility date determined?

Your eligibility date is the date of sign out from your last duty station (verified by your DA31), or application date if the application is submitted more than 30 days past your report date on your orders to Fort Campbell. Please keep in mind previous residents who moved out there is a 6 month waiting period to apply to live with Campbell Crossing again. For questions on your eligibility date, do not hesitate to ask your leasing consultant.

## What are the different priorities?

After eligibility date is established, the next factor in your position on the wait list is priority. Priorities are determined using a five-tiered system (See Chart 1). For questions on your priority, please see our website ([www.campbellcrossingllc.com](http://www.campbellcrossingllc.com)) or call the Leasing Center at 931.431.9003 to speak to your Leasing Consultant.

## Will my number go up and down?

The only time that your wait list number would go down is if someone with a higher priority or earlier eligibility date submits their application. Any additional waitlist changes you may experience would be due to homes being leased or added to our availability (based on the current resident giving 'notice' to move out). For the most up to date information on your waitlist location, we encourage you to contact your leasing consultant.

## Example:

If **Ralph** calls to check his position, he would be **3** on the list and **2nd to be offered** (See Chart 2).

*Kathy and Sam are lower on the list, even though their eligibility dates are better, because their priority is lower. As a lower priority, priority 3 and priority 4, anyone who applies as a priority 2 or higher will go above you on the wait list, regardless of your eligibility date.*

Chart 1

Key & Essential	As determined by Commanding General
<b>Priority 1</b>	-Any Soldier newly assigned to Fort Campbell and eligible for family housing -Active duty newly eligible for family housing, including: - Pregnant Soldiers once they become eligible to receive BAH - Newly Married Soldiers can apply 30 days prior to expected date of marriage -First time applicants who have been stationed at Fort Campbell for more than 60 days -Previous residents are eligible 6 months after previous move out date
<b>Priority 2</b>	-Single Service Members and Geographical Bachelors, first time applicants
<b>Priority 3</b>	-Current residents with a gain in rank structure -Current residents with a gain in family member -Retired Military applicants -DoD Civilian applicants
<b>Priority 4</b>	- DoD Contractor applicants -National Guard and Reserves who are not activated

Chart 2

Name	Eligibility Date	Priority	Status
1. Tom	10/1/17	2	Offered
2. Sally	10/5/17	2	Waiting
<b>3. Ralph</b>	<b>10/6/17</b>	<b>2</b>	<b>Waiting</b>
4. Kathy	7/5/16	3	Waiting
5. Sam	6/5/16	4	Waiting