

Knox Hills

STRAY ANIMAL AND ANIMAL SURRENDER SOP FOR RESIDENTS

DOMESTICATED CANINES/FELINES ONLY

- Residents should call the Knox Hills maintenance office at 502-799-6565 to report a stray cat or dog 24 hours a day. If calling out of normal business hours, you will hear a brief recorded message first, then the call will go to a live person. Knox Hills will then contact an animal control specialist.
- The animal control specialist will respond to the following:
 - Stray cat or dog in an area of post that Knox Hills manages (the Knox Hills footprint).
 - Animal must be a stray and not an animal a resident wishes to surrender to the shelter.
 - As the safety of our residents is of paramount concern, Knox Hills does not recommend or encourage residents to engage with stray animals. We ask residents to contact our maintenance department and provide an accurate location of where the stray was last seen.
- Once a stray animal is identified and called into Knox Hills Maintenance, a licensed animal control specialist will be contacted by Knox Hills. The specialist will then engage the stray and scan for a microchip and/or ID tag.
 - If the owner can be located and contacted immediately, the animal control specialist will work with the owner to have the animal returned.
 - If the owner cannot be immediately located the animal will be transported to Hardin County Animal Control.
 - If the animal is transported to the Hardin County Animal Control shelter by Knox Hills' staff, the cost for the resident to retrieve the animal will be a \$175.48. The fee will be billed to the resident by Knox Hills. Please note the fee is established by Hardin County Animal Control and does increase each year.
- Knox Hills will not be responsible for the collection or acceptance of animals voluntarily surrendered by a resident. If a resident decides to surrender a dog or cat, it is the resident's responsibility to transport the animal to the Hardin County Animal Shelter, which is located at 220 Peterson Dr. Elizabethtown KY. The resident must present a valid ID and will be charged a shelter "surrender fee" of \$175.48 which will be billed to the resident by Knox Hills. Please note the fee is established by Hardin County Animal Control and does increase each year.
- **ANY INJURED OR ILL ANIMALS CAPTURED WILL BE IMMEDIATELY TAKEN TO THE FT. KNOX VETERINARY CLINIC FOR TREATMENT.**
- Resident must sign an acknowledgment form of receipt before animal(s) can be returned to them.

REV: 06/05/24