

North Haven Communities

I'll Be Back (Notice of Absence) & Home Checklist

North Haven appreciates your notice of absence. Notification allows us to better serve you during this experience and contact you quickly if an emergency situation occurs.

Resident
Name: _____

Address: _____ Phone: _____

How long do you anticipate the absence will be?

Date of Departure: _____ Date of return: _____

Will the pet be staying in the home YES NO N/A

LOCAL CONTACT INFO FOR HOUSE WATCH AND OR PET SITTER

Phone 1: _____

Name: _____ Phone 2: _____

- Close and lock all windows and doors. Close window blinds to help retain heat.
- Shut off all water to toilets (back of the toilet) and sinks (underneath cabinets).
- Open all sink cabinet doors for heat circulation.
- Ensure the garage door is closed and lock garage opener (switch at the top of the opener on the garage wall).
- Ensure all thermostats are set to at least 62 degrees, as temperatures can drop suddenly in Alaska.
- Check all faucets (tubs and sinks) for leaks.
- Remove hose and turn of exterior faucets.
- Turn off all interior & exterior lights for the unit.

Military Tenant

Signature

Date