

# North Haven Communities

## Home Improvement Request

Resident Name: \_\_\_\_\_ Date: \_\_\_\_\_

Resident Address: \_\_\_\_\_ # Bedrooms: \_\_\_\_\_ Neighborhood: \_\_\_\_\_

Home Phone # \_\_\_\_\_ Mobile Phone # \_\_\_\_\_ Email: \_\_\_\_\_

I request permission to make the following improvement / project at the address specified.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand and agree to the following:

All approved improvements are at my personal expense.

I am financially responsible for any possible damages resulting from the improvement project.

I must restore my home and the surrounding grounds to their original state prior to vacating the residence. Failure to comply may result in a restoration fee.

Resident Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

If applicable, please provide details of improvement location, purpose and sketch on reverse.

Approved / Disapproved Remarks: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Community: \_\_\_\_\_ Community Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Assistant Director of Property Management Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Maintenance Coordination Required:  Yes  No

Director of Maintenance Signature: \_\_\_\_\_ Date: \_\_\_\_\_