

Paint Request Form

Resident Name: _____

Address: _____

Rooms/Area to be painted: _____

COLOR OF PAINT TO BE USED

	COLOR	FINISH
<input type="checkbox"/>	CFH Lennox Tan	Eggshell
<input type="checkbox"/>	CFH Bleeker Beige	Eggshell
<input type="checkbox"/>	CFH Boothbay Gray	Eggshell
<input type="checkbox"/>	CFH Nantucket Gray	Eggshell

Approved Paint Location:

 PPG Paints™
 3712 E Veterans Memorial Blvd
 Killeen, TX 76543
 (254) 699-3000

I understand and agree that painting will be completed following the guidelines of the Cavalry Family Housing Interior Paint Policy and that I will be responsible for the cost of the paint. If I have chosen to use a color or finish not included in the Approved Color Palette, it is my responsibility to prime the painted walls prior to move out or pay a fee per room payable upon move out. This fee will cover the cost of supplies and labor to restore the walls to their original condition. If I have chosen to paint using an approved color and finish and have followed the Interior Paint Policy, I may leave the painted wall(s) as-is at move out.

Resident Signature: _____ Date: _____

 Paint Request approved: _____
Cavalry Family Housing Representative
 Paint request denied: _____
Cavalry Family Housing Representative

 Reason for denial _____

Interior Paint Policy Guidelines

- Do not scrape or sand the existing paint on the walls.
- Keep the paint exclusive to interior walls with one single color and no patterns.
- Paint cannot be applied to the following surfaces:
 - Ceilings
 - Doors
 - Door jambs
 - Cabinets
 - Countertops
 - Light switches
 - Electrical outlet covers
 - Baseboards
 - Floors
 - Windows
 - Window frames
 - AC Vent covers
- Use proper paint drop cloths to protect the flooring.
- Utilize paint tools to minimize excess paint and splattering. Utilize a paint roller to cover large areas and painters tape for clean lines.
- Quickly wipe paint that spills or is applied to a surface accidentally.
- If paint spills on the carpet, use a paper towel to absorb it and quickly clean the area with a wet cloth to remove the remaining paint.
- Move everything out of the room prior to painting to give you the space needed to work.
- Take any unused leftover paint to the classification unit located on North Road for disposal. You can also store the paint with a closed lid away from heat sources or at high temperatures. Read the paint label for proper storage instructions.
- Ensure all safety precautions are followed while painting.

Cavalry Family Housing

Building 18010, T.J. Mills Boulevard, Suite B209, Fort Hood, TX 76544
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