WAITLIST EXPLAINED

tierra vista
COMMUNITIES

We understand that the process of moving into a new home can often be overwhelming. We aim to provide as much information and transparency with our application process as possible. As always, if you have any additional questions or concerns, the Tierra Vista Communities team is happy to help.

What determines my position on the waitlist?

There are two important factors in determining the position on the waitlist – eligibility date and priority.

How is an eligibility date determined?

For most Service Members who apply, the eligibility date is the date of sign out from the last duty station. For anyone signed out of their last duty station for more than 30 days after their report date to Schriever SFB, the eligibility date is the date of completed application.

Eligibility Date:

- *Permanent Change of Station (PCS)* – date departed last duty station (within 30 days of arrival)
- *Dependent Restricted Tour* – date departed previous duty station for dependent restricted tour (credit given for no more than 14 months maximum
- *Basic Training / Advanced Individual Training (AIT)* – eligibility is the date the Service Member joined the service if married prior to attending AIT
- *Newly married* – eligibility date is date of application (may apply up to 90 days prior to date of marriage)
- *Single Pregnant Service Member* – eligibility date is date of application (may apply up to 90 days prior to due date unless memorandum is provided)
- *All other personnel* – eligibility date is date of application

What are the different priorities?

After eligibility date is established, the next factor in your position on the waitlist is priority. Please see Chart 1 to review the priority list. For questions on your priority, please contact your leasing consultant for assistance.

Chart 1

Key & Essential	Key & Essential personnel as identified by Installation policy
Priority 1	• Any Service Member newly assigned to Schriever SFB and eligible for family housing • Active duty single pregnant Service Members • Newly married Service Members
Priority 2	• First-time applicants who have been stationed at Schriever SFB for more than 30 days • Service Members newly assigned to Schriever SFB and eligible for family housing who declined second available home meeting or exceeding eligibility requirements • Current residents with a gain in rank • Current residents with a gain in family member
Priority 3	• Active duty move overs without qualified reason (if available/applicable) after the original 12-month lease has been fulfilled on their current home • Any Active Duty or Activated Service Member not assigned to Schriever SFB • UPH (Single Service Members and Geographic Bachelors) • National/Guard & Reserve (Non-Activated)
Priority 4	• DoD Civilians or Federal Civil Service Employees • DoD Contractors or NAF Employees • Retirees (Retired military or widows of retirees)
Priority 5	General Public

Will my waitlist number go up and down?

The only time that your waitlist number would go down is if someone with a higher priority or earlier eligibility date submits their application. Any additional waitlist changes you may experience would be due to homes being leased or added to our availability. Your leasing consultant will provide updates throughout the leasing process regarding your estimated wait time and waitlist location. Please contact your leasing consultant with questions about your specific situation.