211 Mercury Street, Honolulu, HI 96818
Phone: 808 423 2300
Email: info@hickamcommunities.com
Web: hickamcommunities.com

Resident Absence Notification Form

I, _____, living at _____, hereby inform Hickam Communities that I will be away from my home for the period of _____ to _____. A valid Power of Attorney is required for any individual authorized to act on my behalf if my absence exceeds 30 days. During my absence the telephone number I can be reached at will be _____. Should you be unable to reach me at that number, an alternate person to call would be _____ who can be reached at _____. I understand that Hickam Communities is not held liable should any incident occur.

Please initial next to the following and fill in all that applies.

1. I understand that no children are permitted to remain in the unit unattended.
   a) If pertinent, they will be in the care of the individual listed below:

      Name: _____ Tel: _____

      ☐ The individual IS allowed entry into the residence, upon providing proof of identification.
      ☐ The individual IS NOT allowed entry into the residence.
2. I understand that no pets are permitted to remain in the unit unattended.
   a) If applicable, they will be in the care of:

      Name: _____ Tel: _____

   b) If applicable, my pets will remain in the home and checked periodically by:

      Name: _____ Tel: _____

      ☐ The individual IS allowed entry into the residence, upon providing proof of identification.
      ☐ The individual IS NOT allowed entry into the residence, upon providing proof of identification.
3. I understand that yard maintenance must still be maintained while I am away.
   a) The individual maintaining my yard will be:

      Name: _____ Tel: _____

      ☐ The individual IS allowed entry into the residence, upon providing proof of identification.
      ☐ The individual IS NOT allowed entry into the residence.

Resident Name	Signature	Date
Hickam Communities Representative	Signature	Date