

Global Privacy Policy

Effective Date: 2/20/2025

Last Updated: 2/20/2025

Kirkland Management ("Company," "we," "our," or "us") is committed to protecting the privacy and security of personal information collected from residents, tenants, prospective tenants, visitors, and other individuals who interact with us. This Global Privacy Policy outlines how we collect, use, disclose, and safeguard personal data in compliance with applicable data protection laws.

1. Information We Collect

We may collect the following types of personal information:

- **Contact Information:** Name, address, phone number, email address.
- **Identification Details:** Government-issued identification, date of birth, Social Security number (where applicable).
- **Financial Information:** Payment details, credit history, bank information.
- **Lease-Related Information:** Rental history, lease agreements, maintenance requests.
- **Communication Data:** Correspondence, complaints, and inquiries.
- **Online and Technical Data:** IP addresses, cookies, usage data, and device identifiers when using our website or portals.
- **Security and Safety Data:** Surveillance footage, key fob access logs, visitor logs.

2. How We Use Personal Information

We use collected information for the following purposes:

- **Providing Housing Services:** Processing applications, lease agreements, and managing tenancy-related matters.
- **Billing and Payment Processing:** Handling rent payments and other charges.
- **Communication and Customer Service:** Responding to inquiries, service requests, and complaints.
- **Security and Safety:** Managing property security, enforcing lease terms, and protecting residents.

- **Legal Compliance:** Meeting regulatory requirements and responding to legal requests.
- **Marketing and Engagement:** Sending promotional material, newsletters, and special offers (with opt-out options).
- **Website and Service Improvements:** Analyzing usage data to enhance our services.

3. Sharing and Disclosure of Personal Information

We may share personal information with the following parties:

- **Service Providers:** Third-party vendors assisting in property management, maintenance, payment processing, and IT services.
- **Legal Authorities:** If required by law, court order, or government request.
- **Business Partners:** If involved in joint marketing campaigns or service offerings.
- **Prospective Buyers or Investors:** During mergers, acquisitions, or property sales.

4. Data Retention and Security

- We retain personal data only as long as necessary for legitimate business purposes or legal obligations.
- We implement appropriate security measures to protect data from unauthorized access, alteration, disclosure, or destruction.

5. International Data Transfers

For global operations, we may transfer personal data across borders while ensuring adequate protection in compliance with applicable laws.

6. Rights and Choices

Depending on local privacy laws, individuals may have the right to:

- Access, correct, or delete personal data.
- Object to or restrict data processing.
- Withdraw consent for certain uses of data.
- Lodge complaints with relevant data protection authorities.

7. Cookies and Online Tracking

Our website may use cookies and similar technologies to enhance user experience. Users may manage cookie preferences through browser settings.

8. Updates to This Policy

We may update this policy periodically. Changes will be posted with an updated effective date.

9. Contact Us

For questions or requests regarding this Privacy Policy, contact us at:

Kirkland Management
605 steed rd ridgeland ms 39157
601-982-7381
websites@kirklandprop.com

This policy ensures transparency and compliance with global privacy standards while addressing the specific needs of an apartment management company.