

PRIVACY POLICY

We are committed to maintaining the accuracy, confidentiality and security of identifiable information (Personal Information). As part of this commitment, our privacy policy governs our actions as they relate to the collection, use and disclosure of Personal Information. Our privacy policy is based upon the values set by the American Bar Association and includes the Protection of Personal Information.

We are responsible for maintaining and protecting the Personal Information under our control. We have designated an individual or individuals who is/are responsible for compliance with our Privacy Policy.

We collect, use and disclose Personal Information to provide you with the product or service you have requested and to offer you additional products and services we believe you might be interested in. Specifically, any information that you give in an application for an apartment rental is confidential. The purposes for which we collect Personal Information will be identified before or at the time we collect the information. In certain circumstances, the purposes for which information is collected may be for informational purposes and consent may be implied, such as where your name and address and financial information may be provided.

By acknowledging this form, the information is being used for my qualifications of a rental unit and any information shall be kept confidential by law. Providing us with your Personal Information is always your choice. However, your decision not to provide certain information may limit our ability to approve or disapprove your rental.

Personal information may only be used or disclosed for the purposes for which it was collected unless you have otherwise consented, or when it is required or permitted by law.

Personal Information will only be maintained in as accurate, complete and up-to-date form as is necessary to fulfill the purposes for which it is to be used.

Personal Information will be protected by security safeguards that are appropriate to the sensitivity level of the information. We take all reasonable precautions to protect your Personal Information from any loss or unauthorized use, access or disclosure.

Upon request, you will be informed of the existence, use and disclosure of your Personal Information, and will be given access to it. You may verify the accuracy and completeness of your Personal Information, and may request that it be amended, if appropriate. However, in certain circumstances permitted by law, we will not disclose certain information to you. For example, we may not disclose information relating to you if other individuals are referenced or if there are legal, security or commercial proprietary restrictions. If allowed by law, your information may be provided to law enforcement.

Furthermore, you may direct any questions or inquiries with respect to our Privacy Policy or our practices by contacting A & G Management Co., Inc., 7779 New York Lane, Glen Burnie, Maryland 21061, 410-766-8900.